

<b>Job Title:</b>	Policy Coordination Officer (Security Sector Reform Officer), P-4
<b>Department/Office:</b>	OROLSI/Office of the ASG/Security Sector Reform Unit
<b>Location:</b>	NEW YORK
<b>Posting Period:</b>	08/11/2018 - 06/02/2019
<b>Job Opening number:</b>	DPKO/SEC1802/P-4/22

**United Nations Core Values: Integrity, Professionalism, Respect for Diversity**

**Organizational Setting and Reporting:**

This position is located within the Security Sector Reform (SSR) Unit (SSRU) in the Office of Rule of Law and Security Institutions (OROLSI), Department of Peacekeeping Operations (DPKO), United Nations Headquarters. The Programme Officer (SSR) reports to the Chief of the SSR Unit.

**Responsibilities:**

Within delegated authority, the Programme Officer (SSR) will be responsible for the following duties:

- Provide responses to queries and requests for SSR support from United Nations (UN) peacekeeping operations and special political missions, as well as other departments, agencies and field offices, in particular in the area of defense sector reform (DSR).
- Develop, implement and evaluate assigned programmes/projects; monitor and analyze programme/project development and implementation; review relevant documents and reports; identify problems and issues to be addressed and initiate corrective actions; liaise with relevant parties; ensure follow-up actions.
- Participate in field and technical assessment missions, including provision of guidance to external consultants, government officials and other parties.
- Assist in policy and guidance development, including the review and analysis of issues and trends, preparation of impact evaluation or equivalent studies, etc.
- Establish priorities for policy development and guidance to support UN field operations, where required, in DSR, including development of governance and executive management mechanisms (including public administration and civil society-related), development of defense-related institutions (including strategies, structures and capacities – human and organizational), needs identification and integration of armed forces.
- Research, identify and review current DSR mandates and tasks undertaken by UN peacekeeping operations.
- Provide advice and input to the development of mission plans and directives on DSR.
- Assist in the development of SSR training modules for UN peacekeeping personnel.
- Assist in the technical clearance of SSR positions in field Missions.
- Research, analyze and present information gathered from diverse sources.
- Undertake survey initiatives; review, analyze and interpret responses, identify problems/issues and prepare conclusions.
- Organize and prepare high-quality written outputs, e.g. policies, guidance material, background papers, talking points, analyses, sections of reports (e.g. relevant reports of the Secretary-General) and studies, inputs to publications, etc.
- Provide substantive support to conferences and meetings.

**Competencies:**

**Professionalism:** Excellent knowledge of SSR and DSR (concepts, terminology, research and policy literature); ability to work with a wide range of technical experts including public administrative, civil society, police, military and judicial actors, as well as those from NGOs and regional bodies; proven strengths in policy and operational-level coordination; good research, analytical and problem-solving skills, including the ability to identify and participate in resolution of issues/problems; ability to apply good judgment in the context of assignments given; ability to plan own work and manage conflicting priorities; commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects

of SSR. Knowledge of the institutions of the United Nations system. Basic knowledge of relevant United Nations mandates, policies and guidelines.

**Planning and organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required.

**Communication:** Very high ability to speak and write clearly and effectively; ability to develop contacts and maintain collaborative relationships with other organizations.

**Qualification:**

**Education:** Advanced university degree (Master's degree or equivalent) in defense and/or security studies, political science, international relations or a related field is required. Graduation from a military/war college is required. Completion of staff officer training is desirable. Attendance in recognized SSR training courses is desirable.

**Experience:** A minimum of seven (7) years service as a military officer with the rank of Army Lieutenant Colonel or equivalent in other service is required. Previous experience in the development and implementation of SSR programmes/projects in post-conflict contexts is also required. A minimum of three (3) years experience working on security sector governance with national regional or international counterpart is highly desirable. Previous experience providing technical support in the area of SSR to UN peacekeeping missions is desirable. Field experience in a UN peacekeeping operation/s as a staff, planning and/or SSR officer is desirable. Qualifying years of experience are calculated following the graduation from the national military/defence college or academy.

**Language:** English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in oral and written English is required. Knowledge of another official United Nations language is desirable.

**Assessment Method:**

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

**Special Notice:**

Circulation of this Job Opening is limited to Member States. Only serving military officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active military officers who serve on secondment financed by the support account of peacekeeping operations.

Currently serving active-duty seconded officers will not be considered eligible to be nominated for new vacant posts.