

Job Title: Chief Medical Support Section, P-5
Department/Office: LSD/Strategic Support Service/Medical Support Section
Location: NEW YORK
Posting Period: 07/07/2017 - 05/10/2017
Job Opening number: DFS/SEC1701/P-5/16

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This position is located within the Strategic Support Service (SSS), Logistics Support Division (LSD), Department of Field Support (DFS). The incumbent reports to the Chief, Strategic Support Service.

Responsibilities:

Under the general supervision of the Chief, Strategic Support Service (SSS), the Chief, Medical Support Section is responsible for:

Provide overall management of the Medical Section for medical sourcing activities and medical logistic planning in the provision of strategic level medical support to all field missions.

Develops policies, guidelines and procedures including governance and oversight relating to medical products and services.

Plans, establishes and monitors medical support for UN field missions, incorporating UN-owned, Member State-contributed and commercial medical capacities.

Manages the day-to-day operations and outputs of the Section in line with Departmental strategies and objectives, including administrative, budgetary and human resource functions.

Oversees the development and implementation of sourcing solutions for medical devices, blood and pharmaceuticals and services to provide effective and efficient support to field missions by leveraging latest technologies and adopting innovative approaches. This is inclusive of developing global system contracts, Memoranda of Understanding (MOU) and Letters of Assist (LOA) with commercial vendors, Member States and other non UN entities respectively; and the subsequent performance and quality assurance of the contracts.

Advises UNHQ leadership, peacekeeping mission staff, Member States and legislative bodies of the Organization on medical operational issues pertinent to UN field missions, as well as contingent issues, medical standards, Memoranda of Understanding and Letters of Assist.

Provides substantive input in the preparation of position papers and reports for presentation to inter-governmental bodies; responds to queries from legislative and oversight bodies.

Represents the Division/Department at inter-agency, international or regional meetings on medical operational issues.

Conducts the operational medical logistics assessment for the UN field missions: identify capability requirements, match them with resource requirements, indicate financial/budget implications and evaluate execution to measure achievement of goals in cooperation with the other UNHQ Departments/Sections (stakeholders) and the missions.

Conducts UN field Mission assessment visits to assess implementation, preparedness and responsiveness of mission logistics support, adaptability to specific on the ground situation and identify potential unique requirements/demands to be addressed.

Participates as subject matter expert in meetings with Member States, HQ entities and working groups; conduct pre-deployment Visits (PDVs) and advance advisory visits (AAVs).

Support the Medical Support Division/Department of Management on the development of a medical performance framework for peace operations, including all medical facilities and first responder training, taking the lead for CASEVAC capabilities.

Competencies:

Professionalism: Expert knowledge of general and military-specific medical support requirements including health policies and procedures and medical supply chain operations. Ability to plan and execute medical support for field missions, including knowledge of commercial solicitation process for medical goods and services. Strong background in performance management, including working knowledge of medical standards and quality control. Ability to develop medical training policies, standards and programs. Ability to review and edit the work of others. Speaks and writes clearly and effectively Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments. Adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

Client Orientation: Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view. Establishes and maintains productive partnerships with clients by gaining their trust and respect. Identifies clients’ needs and matches them to appropriate solutions. Monitors ongoing developments inside and outside the clients’ environment to keep informed and anticipate problems. Keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Leadership: Serves as a role model that other people want to follow: empowers others to translate vision into results. Is proactive in developing strategies to accomplish objectives. Establishes and maintains relationships with a broad range of people to understand needs and gain support. Anticipates and resolves conflicts by pursuing mutually agreeable solutions. Drives for change and improvements. Does not accept the status quo. Shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.

Managing Performance: Delegates the appropriate responsibility, accountability and decision-making authority; makes sure that roles, responsibilities and reporting lines are clear to each staff member; accurately judges the amount of time and resources needed to accomplish a task and matches task to skills; monitors progress against milestones and deadlines; regularly discusses performance and provides feedback and coaching to staff; encourages risk-taking and supports creativity and initiative; actively supports the development and career aspirations of staff; appraises performance fairly.

Qualification:

Education: Advanced medical degree (Masters or equivalent) in medicine, health sciences or related field is required. . First level university degree with two additional years of qualifying experience may be accepted in lieu of the advanced university degree. Certification in Project Management (ie PRINCE 2) is desirable.

Work Experience: The candidate must be a military officer in active service in the rank of Army Full Colonel or equivalent in other Services, with a minimum of ten (10) years of service in the medical field. Experience in planning or coordinating medical support for international or multi-dimensional field operations at the headquarters level is required. Experience in program management, budgetary planning, medical logistics; or medical policy development are highly desirable. Experience in integrated supply chain operations is desirable. . Qualifying years of experience are calculated following the graduation from the national/ military/defence college or academy.

Languages: English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in oral and written English is required. Knowledge of another official United Nations language is desirable.

Assesment Method:

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving military officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active military officers who serve on secondment financed by the support account of peacekeeping operations.